

**CONSTITUTION AND BY-LAWS  
OF  
OTSEGO ATHLETIC BOOSTERS**

**ARTICLE I**

**Name**

**Section 1**

The name of this organization shall be "Otsego Athletic Boosters".

**ARTICLE II**

**Purpose**

**Section 1**

The booster organization exists for the purpose of broadening the involvement of students, student families, and the school through support for all male and female activities of the inter-school athletic programs. The booster organization works to achieve this through active participation of as many individuals as possible in booster programs and in concentrated support for individual sports, working closely with the coaches, athletic director, activities director and principal of the school.

- (a) To support, promote, and maintain a high standard of integrity and good sportsmanship in all athletic activities of the Otsego school district.
- (b) To foster and promote good will and fraternal spirit among members.
- (c) To promote and encourage better attendance at all sports activities by the parents, students, citizens, and staff members of the school district.
- (d) To promote and encourage more young men and women to get involved in athletics, either as an active participant or as a volunteer assistant.
- (e) To raise funds to assist all athletic programs.

## **ARTICLE III**

### **Membership**

#### **Section 1**

The membership of this organization shall not be limited. Parents of past and present athletes and other persons interested in the progress and development of the athletic program of the Otsego Schools are eligible for membership.

#### **Section 2**

There will be no membership dues.

#### **Section 3**

Members are eligible to vote if they attend booster meetings regularly and are active in booster activities.

## **ARTICLE IV**

### **Meetings**

#### **Section 1**

The regular meetings of this organization shall be held on the first Monday of every month.

#### **Section 2**

Special meetings may be called by the President and/or Executive Committee.

## **ARTICLE V**

### **Elections**

#### **Section 1**

A nominating committee shall be appointed by the Executive Committee before the regular meeting in March each year. Nominations may be made from the floor after the report of the nominating committee.

#### **Section 2**

Officers are to be elected at the meeting in May and installed in June. The new president shall announce committees following the June installation.

**Section 3**

A majority vote of all members present shall constitute an election at the May meeting.

**Section 4**

All business must be approved by a majority of members present.

**ARTICLE VI**

**Executive Committee**

**Section 1**

The Executive Committee shall be composed of the officers of the organization, the High School Principal, the past president, and three additional people to be elected one each year. Terms shall be for three years. All three to be elected in 1981 as follows: one member to serve for three years, one member for two years, and one member for one year.

**Section 2**

The Executive Committee shall have general supervision of the affairs of the organization.

**Section 3**

The Executive Committee shall meet prior to any regular meeting if called by the president.

**ARTICLE VII**

**Standing Committees**

**Section 1**

The Executive Committee may create such standing committees as it may deem necessary to promote the objects and carry on the work of the association. The term of each standing committee shall be one year and until the election and qualification of its successor. The president shall be an official member of each standing committee.

## **ARTICLE VIII**

### **Duties of Officers**

#### **Section 1**

That the President shall have general supervision and direction of all business and activities of the organization; appoint the members of the committees, except those for which provision is otherwise made; and have the authority to approve up to \$100.00 for any unexpected booster needs.

#### **Section 2**

The 1<sup>st</sup> Vice President shall assume and perform the duties of the President during the absence or disability of the President.

#### **Section 3**

The 2<sup>nd</sup> Vice President shall assume and perform the duties of the President during the absence or disability of the 1<sup>st</sup> Vice President.

#### **Section 4**

The Secretary shall attend all meetings, keep true records of its proceedings, preserve its records and shall serve as Secretary of the Executive Committee. He/She shall prepare and submit an annual report to the Organization of his/her activities, and perform such other duties as may be required by the President.

#### **Section 5**

The Treasurer shall be bonded, attend all business meetings of the Organization and the Board, receive all monies, funds or securities belonging to the Organization in exchange for his proper receipt thereof; deposit the same at such bank or banks as the Board directs, withdraw the same only by check upon order signed by him/herself; make a full report of his/her accounts at the next annual meeting following his/her installation as treasurer; account to his/her successor for all funds, securities, or other property belonging to the Organization in his/her possession; and to do other things that may be requested by the President or assigned by the Organization.

## **ARTICLE IX**

### **Annual Financial Report**

#### **Section 1**

An annual audit shall be made and a financial report submitted at the June meeting.

## **ARTICLE X**

### **Amendments**

#### **Section 1**

Proposed amendments must be presented at a regular meeting of the Organization one month prior to being voted on. The Constitution and By-Laws may then be amended at the next regular monthly meeting by a majority vote of all members present.

#### **Section 2**

All amendments to the constitution should be dated when added to the Constitution and By-Laws.

## **ARTICLE XI**

### **Relationship with School Principal and Athletic Department**

#### **Section 1**

The booster organization shall operate in full support of the school principal, athletic director and coaches. At no time should the booster organization make recommendations or become involved in the day-to-day operation of the school athletic program. The booster organization serves only to support the school district athletic program and has no way or direction of policy established by the school principal or athletic director.